

Wednesday, July 25, 2018 @ 2:00pm

Location: SLARA Office
23333 Griswold, Suite 100
South Lyon, MI 48178

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:04 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Township
Robert Donohue, City of South Lyon*

Absent

Mrs. Carcone

Also Present

Amy L. Allen, CPRP, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Mr. St. Charles.

Mr. Donohue seconds the motion, motion passes

Approval of June 27, 2018 Meeting Minutes

Motion to approve the June 27, 2018 Meeting Minutes by Mr. Donohue.

Mr. St. Charles seconds the motion, motion passes

Approval of Bills 6/20/18 – 7/17/18

Motion to approve the bills by Mr. Donohue.

Mr. St. Charles seconds the motion, motion passes

Financial Report

- a. Comerica Checking Account (General Fund)
 - a. Balance \$214,985.83
- b. Flagstar Primary Checking Account (General Fund beg. 7/1/18), 0.6% Interest Rate
 - a. Balance \$199,385.53
- c. Flagstar Capital Improvements Fund, 1.25% Interest Rate
 - a. Balance - \$397,980.86
- d. Old National 12-month CD, 1.73% Interest Rate
 - a. Maturity Date 12/16/18
 - b. Balance \$253,393.48

Motion to approve the financial report as presented by Mr. St. Charles.

Mr. Donohue seconds the motion, motion passes

Correspondence

None

“Call to the Public”

None

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

The staff discussed updates to winter brochure language regarding resident rates and discounts. The staff also went over a first draft of the Multipurpose Room Rental Forms and the job description for a Site Supervisor.

b. SLARA Banking Update

All checks have cleared from the Comerica account. Mrs. Allen is waiting for camp to be over so that the credit card from Comerica can be cancelled. After the audit, the card will be cancelled.

c. Enrichment New Programs

Mrs. Allen shared with the board a packet highlighting new Enrichment programs coming this fall. Mrs. Hill put this packet together and has worked hard to ensure we always have new programs to offer the public. She is doing a fantastic job!

d. SLARA Open House Event

Mrs. Allen and Mrs. Bunin are working with the South Lyon Matcats to host an open house/grand opening event for the Griswold location. The tentative date is Monday, August 27th from 6 – 8 pm. More information will be available soon!

e. Relocation Budget Update

Mrs. Allen shared with the board the final budget for the relocation. \$70,000 was approved for the move and in total just under \$61,000 was actually spent. The staff has really pulled together to help out with everything!

2. Member Updates

South Lyon – *The interviews for the City Manager will be public and taking place next week on Monday and Tuesday. The City is hoping to have the new manager begin the first of September. Michigan Seamless Tube is looking to expand soon. There are five building façade rehabs taking place downtown that should be wrapping up soon. Two office building spaces may be converting soon to retail space. The Veteran’s Monument fundraising is almost done and will be going in eventually by the Depot.*

Green Oak – *Sadly there will be no Green Oak Day event this year due to parking limitations. Two developments, Green Oak Crossing and Willow Woods are moving forward with combined over 200 new homes. Culvers will break ground on construction next week. Michigan Veterans Administration is looking at some land in the area and may be looking to develop a new Veteran’s Rehab facility.*

II) New Business**1. Distribution of 2018-2019 SLARA Municipality Contribution Invoices****2. Consider Resolution #18-007, Resolution to accept and approve Budget Amendment #1 to the 2018-2019 FY SLARA Budget**

Motion by Mr. St. Charles, second by Mr. Donohue

Resolution 18-007 to accept and approve Budget Amendment #1 to the 2018-2019 FY SLARA Budget

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Donohue
	Nays:	None
	Absent:	Mrs. Carcone

MOTION APPROVED

3. Election of the 2018-2019 SLARA Board of Directors
 - a. Current Board Positions
 - i. Secretary – Patricia Carcone
 - ii. Treasurer – Lynne Ladner
 - iii. Chairperson – Mark St. Charles

Motion by Mr. St. Charles to table this item until the September board meeting.

Mr. Donohue seconds this motion, motion passes.

4. Board Member Comments

Mr. St. Charles said he read thru last month's comments and just wanted to echo these, that he feels the staff is doing a fantastic job.

Adjournment at 3:09 pm

Next Meeting: Wednesday, August 22, 2018 @ 2:00pm

Location: Green Oak Township

10001 Silver Lake Road

Brighton, MI

Chair Signature

Secretary Signature

Approval Date