

Wednesday, July 26, 2017 @ 2:00pm
Location: Green Oak Township Hall
10001 Silver Lake Road, Brighton

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:00 pm

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township

Patty Carcone, Charter Township of Lyon

Lynne Ladner, City of South Lyon – ABSENT

Also Present

Amy L. Allen, CPRP, SLARA Director

*Bob Donohue, City of South Lyon Alternate, Economic Development/Downtown Development
Authority Director*

Approval of the Agenda

Motion to approve the agenda by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of June 28, 2017 Meeting Minutes

Mr. St. Charles asked Mrs. Allen to add into the minutes that Mr. St. Charles had to leave the last meeting due to an unexpected emergency.

Motion to approve the minutes as amended by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of Bills – 6/21/17 – 7/13/17

Motion to approve the bills by Mrs. Carcone, second by Mr. St. Charles, motion passes

Financial Report

- a. Comerica Checking Account (*General Fund*)
 - a. Balance \$360,222.85
- b. Flagstar Capital Improvements Fund, .45% Interest Rate
 - a. Balance - \$247,572.13
- c. Flagstar 12 month CD, .95% Interest Rate
 - a. Maturity Date 11/3/17
 - b. Balance \$146,183.68
- d. Old National 12 month CD, 1.05% Interest Rate
 - a. Maturity Date 12/16/17
 - b. Balance \$250,750.53

Correspondence

None at this time

“Call to the Public”

No comments

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

Mrs. Allen included a copy of the last staff meeting agenda in the board packet for review

b. Marketing/Special Events Manager Position – UPDATE

Mrs. Allen informed the board that this item will be taken off the agenda moving forward. Mrs. Allen and Mrs. Hoskins have taken over special events for the SLARA office and will be making some changes. Mrs. Allen wants to make more of the special events marketing opportunities for the organization and also wants to partner up with some of the municipalities existing events to enhance these programs.

2. Member Updates

Lyon Township – *DPW interviews are still taking place. Bids are out for new legal services. The big chair at the park is doing well, lots of people utilizing it. Trackers currently went into all township vehicles.*

South Lyon – *Some new restaurants should be coming in soon. Lots of new retail has been coming in. Less than 4% occupancy left in the city. Tonight is the monthly car show. Tonight is also the first Car & Art Show downtown. The Hotel is shooting for a Labor Day opening.*

Green Oak – *Green Oak Days is coming up on Saturday, September 16th from 10 am- 3 pm. The Lakeland Non-Motorized Trail is moving forward with a grant from SEMCOG.*

II) New Business**1. McHattie Funfest Wrap**

Mrs. Allen shared pictures from the event with the board members. The event was very well attended. Staff gave out over 180 hot dogs. Oakland County Parks provided 2 inflatables for the kids thru a Recreation Grant. Wildwind Equestrian was present with their horses and let the kids walk horses along with providing a craft table. Moving forward the SLARA would like to partner with the South Lyon Fire Department and offer this event in conjunction with the Spray Day.

2. Island Lake Kids Kamp Update

Mrs. Allen informed the board that this year was the first time they offered a Meet and Greet event for camp. This event was well attended with between 20 and 25 families attending. Staff were present to answer questions, there was free pizza offered, Heavner staff was on hand to introduce the parents to activities the kids would be taking part in this summer. Next year we plan to have more activities set up to keep the kids busy while the parents meet with staff.

3. September Meeting Date

Mrs. Allen made the board aware that she will be out of town at the NRPA Conference during the scheduled September board meeting. She asked the board if they would like to change the September meeting date or cancel the meeting. The board decided to cancel the meeting and asked Mrs. Allen to send notices to post.

4. Distribution of 2017-2018 SLARA Municipality Contribution Invoices

Mrs. Allen presented the City of South Lyon and Green Oak Township with their contribution invoices. She will send Lyon Township their invoice after January 1, 2018.

5. Board Member Comments

Mr. St. Charles requested that at the October board meeting Mrs. Allen and Mrs. Hill attend to present information they received at the NRPA conference.

***Motion to adjourn by Mrs. Carcone, second by Mr. St. Charles, motion passes
Meeting Adjourned at 2:50 pm***

Next Meeting: Wednesday, August 23, 2017 @ 2:00pm
Location: South Lyon, City Hall
355 South Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date