

Wednesday, June 28, 2017 @ 2:00pm

Location: South Lyon City Hall  
335 South Warren  
South Lyon, MI 48178

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:03 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township*

*Patty Carcone, Charter Township of Lyon*

*Lynne Ladner, City of South Lyon – ABSENT*

### Also Present

*Amy L. Allen, CPRP, SLARA Director*

*Andrew Haapala, Park Manager, Island Lake State Recreation Area*

### Approval of the Agenda

*Motion to approve the agenda by Mrs. Carcone, second by Ms. Ladner, motion passes*

### Approval of May 24, 2017 Meeting Minutes

*Motion to approve the minutes by Mrs. Carcone, second by Ms. Ladner, motion passes*

### Approval of Bills – 5/9/17 – 6/20/17

*Motion to approve the bills by Mrs. Carcone, second by Ms. Ladner, motion passes*

### Financial Report

- a. Comerica Checking Account (*General Fund*)
  - a. Balance \$393,938.33
- b. Flagstar Capital Improvements Fund, .45% Interest Rate
  - a. Balance - \$247,460.94
- c. Flagstar 12 month CD, .95% Interest Rate
  - a. Maturity Date 11/3/17
  - b. Balance \$146,183.68
- d. Old National 12 month CD, 1.05% Interest Rate
  - a. Maturity Date 12/16/17
  - b. Balance \$250,750.53

### Correspondence

*None at this time*

### “Call to the Public”

*No comments*

## I) **Old Business**

### **1. SLARA Office Updates**

#### **a. SLARA Staff Meeting Minutes**

*See packet document*

**b. Marketing/Special Events Manager Position – UPDATE**

*No update at this time*

**2. Member Update**

Lyon Township – *Looking to hire for a DPW position soon. The big chair that went in at the township hall has been a success. Lots of people are stopping to take pictures with it. Eventually it will be moved to the playground area. The township is looking into offering Movies in the Park again.*

South Lyon – *This weekend there will be another Concert in the Park. These concerts have been going well. One July 19<sup>th</sup> the Movie in the Park will be Disney's Moana. There will be three movies in total playing this summer. The Farmers Market takes place every Saturday downtown. The current director put in his resignation. The sustainable art show is wrapping up now.*

Green Oak – *The 11<sup>th</sup> annual large item clean up day took place recently. Lots of people took part. Over 56 (30 yard) dumpsters were filled. Next year they will have to look for a larger site to host the event. The event may started to be limited in some form as some people are taking advantage of the event. Green Oak Days will take place on Sept. 16<sup>th</sup> and will possibly include a "Taste of Green Oak" event. Green Oak is currently advertising for an Accessor. The police station design is almost done. The fire station on this parcel will be renovated. The new proposed site for the community center will be right next to the township hall, possibly even attached.*

**II) New Business****1. Island Lake Playground Equipment Funding Request**

*Mr. Haapala, the park manager from Island Lake Recreation Area discussed the playground project for the Kent Lake site. This playground would be a fantastic addition for the kids at Kids Kamp during the summer. He discussed the funding and presented additional information on the project (see included board packet document). The original request from SLARA was a contribution of \$5,000. Mrs. Carcone suggested that the SLARA contribute \$10,000 to the project as she feels this is an extraordinary opportunity for the park and SLARA to work together and the equipment is greatly needed.*

***Motion by Ms. Ladner to contribute \$10,000 in total to the Island Lake State Recreation Area playground build at the Kent Lake site. \$5,000 will be spent from the 2016-2017 SLARA budget and \$5,000 will be added to the 2017-2018 SLARA budget for the build. Second by Mrs. Carcone, motion passes.***

**2. NRPA Conference Attendance Proposal**

*Mrs. Allen shared a proposal for the 2017 NRPA Conference attendance for the SLARA Director and Enrichment Manager (see packet document).*

***Motion to approve the 2017 NRPA Conference attendance proposal for the SLARA Director and Enrichment Manager as presented by Mrs. Carcone. Second by Ms. Ladner, motion passes.***

**3. Seasonal Staff Apparel**

*Mrs. Allen presented the board with a proposal for Part Time Staff logo clothing items for site supervisors (see packet document). Mrs. Allen also had sample items of baseball hats, beanie hats and sweatshirts for the board to see.*

*Motion by Mrs. Carcone to approve the purchase of the presented items in the 2017-2018 fiscal year not to exceed \$2,750 including shipping. Second by Ms. Ladner, motion passes.*

**4. 2016-2017 SLARA Budget Amendments Presentation**

*Mrs. Allen presented the 2016-2017 Budget Amendments to the board. Included were options including the \$5,000 contribution for the Island Lake playground and one without.*

*Motion to approve the 2016-2017 SLARA Budget Amendments version II including the \$5,000 funding for the Island Lake playground as presented by Mrs. Carcone. Second by Ms. Ladner. Motion passes.*

*\*\*\*Mr. St. Charles had to leave the meeting due to an unexpected emergency.*

**5. 2017-2018 SLARA Budget Public Hearing and Approval**

*Motion by Ms. Ladner to open the 2017 – 2018 SLARA Budget Public Hearing at 2:56 pm. Second by Mrs. Carcone, motion passes. Public hearing is open.*

*Mrs. Allen noted there were no changes from the draft budget she presented at last month's board meeting.*

*Motion by Ms. Ladner to close the 2017 – 2018 SLARA Budget Public Hearing at 2:57 pm. Second by Mrs. Carcone, motion passes. Public hearing is closed.*

*Motion by Mrs. Carcone to approve the 2017 – 2018 SLARA Budget as presented with the addition of \$5,000 funding for the Island Lake playground build and \$2,750 funding for part time staff logo items. Second by Ms. Ladner, motion passes.*

**6. Election of the 2017-2018 SLARA Board of Directors**

**a. Current Board Positions**

- i. Secretary - Mrs. Carcone**
- ii. Treasurer - Ms. Ladner**
- iii. Chair - Mr. St. Charles**

*Motion by Mrs. Carcone to retain the board position assignments as presented. Second by Ms. Ladner, motion passes.*

**7. Board Member Comments**

*None at this time.*

***Adjournment at 3:13 pm***

Next Meeting: Wednesday, July 26, 2017 @ 2:00pm

Location: Green Oak Township Hall  
10001 Silver Lake Road, Brighton

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Chair Signature

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Secretary Signature

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Approval Date