

Wednesday, September 28th, 2016 @ 2:00 pm

Location: Lyon Township
58000 Grand River Ave
Lyon Township

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:07 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
Patty Carcone, Charter Township of Lyon
Lynne Ladner, City of South Lyon - ABSENT*

Also Present

Amy L. Allen, CPRP, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of September 2nd, 2016 Meeting Minutes

Motion to approve the minutes by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of Bills – 8/17/16 – 9/20/16

Motion to approve the bills by Mr. St. Charles, second by Mrs. Carcone, motion passes

Financial Report

- a. Comerica Checking Account (*General Fund*)
 - a. Balance \$240,039.52
- b. Flagstar Capital Improvements Fund, .45% Interest Rate
 - a. Balance - \$246,630.61
- c. Flagstar 12 month CD, .65% Interest Rate
 - a. Maturity Date 11/3/16
 - b. Balance \$145,151.85
- d. Talmer Bank & Trust 90 day CD, .75% Interest Rate
 - a. Maturity Date 9/28/16
 - b. Balance \$250,000.00

Correspondence

Not at this time

“Call to the Public”

No comments

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

Meeting was postponed, will provide minutes at next meeting

b. Building Improvements – Update

Mrs. Allen provided the board with a listing of progress on improvements

2. Member Updates

Lyon Township – Gave an update on the possible fire department merger between South Lyon and Lyon Township

Green Oak – None

3. Talmer Bank & Trust CD Update

Mrs. Allen re-invested the CD that matured with Talmer Bank & Trust for another 90 days at a rate of .45%. Total of the new CD was \$250,468.75.

4. Carpet Update

Mrs. Allen is waiting for a final quote from Flooring Your Way. Should have it completed before the next meeting.

5. Personnel Handbook Update

Mr. Albertins was not able to present updates due to schedule conflicts. Mrs. Allen should have the updates available at the next meeting.

6. City of South Lyon Alternate

Mrs. Allen shared with the board that South Lyon had appointed Bob Donahue as the alternate for the City on the board.

II) New Business**1. Recommended Contributions for 2017-2018 SLARA Fiscal Year/Registration Report**

Mrs. Allen shared with the board participation reports from the last year. Using the 3 year average she presented the board with recommended contribution totals for the 2017-2018 fiscal year. The total contribution stayed the same.

Motion by Mr. St. Charles to keep the SLARA contribution TOTAL from the municipalities the same for the 2017-2018 budget year (\$48,370.24) consisting of individual contributions as follows; South Lyon \$26,023.19, Lyon Township \$17,413.29 and Green Oak \$4,933.76. Second by Mrs. Carcone, motion passes.

Adjournment at 2:40 pm

Next Meeting: Wednesday, October 26th, 2016 @ 2:00pm

Location: Green Oak Township

10001 Silver Lake Road

Brighton

Chair Signature

Secretary Signature

Approval Date