

Wednesday, August 27th, 2014
City of South Lyon Offices
335 South Warren, South Lyon
2:00 pm

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:07 pm

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township

Patty Carcone, Charter Township of Lyon

Lynne Ladner, City of South Lyon

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Ms. Ladner, 2nd by Mrs. Carcone, motion passes

Approval of July 23rd, 2014 Meeting Minutes

Motion to approve the agenda by Mrs. Carcone, 2nd by Ms. Ladner, motion passes

Approval of Bills – 7/16/14 thru 8/19/14

Motion to approve the agenda by Mrs. Carcone, 2nd by Mr. St. Charles, motion passes

Financial Report

- a. **General Fund Balance – \$470,066.37**
- b. **Community Center Committee Fund Balance – \$19,901.00**
- c. **Capital Improvements Fund Balance - \$100,145.78**

Correspondence

No correspondence at this time

“Call to the Public”

No public was present

I)

Old Business

1. SLARA Office Updates/Upcoming Events

- a. **Audit September 9th**
- b. **Green Oak Days – September 13th**
- c. **Mom/Son Date Night – October 19th**
- d. **Candy Cane Hunt – December 6th**

- e. **Volunteer Spotlight began with Fall brochure**
- f. **New Office Administrator hired, will start Aug. 25th**
- g. **Chamber Expo on Oct. 25th**
- h. **Park Reservations** – *The SLARA has taken over park reservations for the City of South Lyon. Looking to update policies with the Parks and Recreation Commission.*

2. Member Updates

- a. **City of South Lyon** – *School starts next week. Pumpkinfest is coming up quick!*
- b. **Green Oak Township** – *Started asphaltting Field Crest this week and working on Non-Motorized trail by Silver Lake. Green Oak Days coming up Sept. 13th.*
- c. **Lyon Township** – *None at this time.*

II) New Business

1. Distribution of Fall 2013-Spring/Summer 2014 Registration Reports and Community Contribution Amounts for 2015-2016

Mrs. Allen presented the board with registration reports for programs starting in Fall of 2013 thru Spring/Summer 2014. In all, registration has increased 3.8% from last year. Mrs. Allen also submitted the contribution totals for each municipality for the next budget year, 2015-2016. Mrs. Allen is projecting another 5% decrease in the total contribution amount.

2. Budget Amendments for 2014-2015 Fiscal Year SLARA Budget

Mrs. Allen presented the board with some budget amendments based on the salary adjustments approved at the July 23rd. 2014 board meeting.

Motion to approve the following 2014-2015 SLARA budget amendments

<i>Account</i>	<i>Fund</i>	<i>Adopted</i>	<i>Amendment Requested</i>
<i>101.751.703</i>	<i>Salary</i>	<i>\$72,495.60</i>	<i>\$86,291.20</i>
<i>101.751.716</i>	<i>FICA</i>	<i>\$19,307.35</i>	<i>\$20,362.72</i>
<i>101.751.719</i>	<i>Health Insurance</i>	<i>\$5,188.00</i>	<i>\$14,086.12</i>

Motion by Ms. Ladner, 2nd by Mrs. Carcone, motion passes.

Adjournment at 2:35 pm

Next Meeting: Wednesday, September 25th, 2014 @ 2:00pm

Location: Lyon Township, 58000 Grand River Ave

Chair Signature

Secretary Signature

Approval Date