

Wednesday, July 23rd, 2014
Green Oak Township Offices
10001 Silver Lake Road, Brighton
2:00 pm

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:02 pm

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township

Patty Carcone, Charter Township of Lyon

Lynne Ladner, City of South Lyon

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Ms. Carcone, 2nd by Ms. Ladner, motion passes

Approval of June 25th, 2014 Meeting Minutes

Motion to approve by Ms. Carcone, 2nd by Ms. Ladner, motion passes

Approval of Bills & Financial Report– 6/18/14 thru 7/15/14

- a. General Fund Balance – \$442,459.27
- b. Community Center Committee Fund Balance – \$19,901.00
- c. Capital Improvements Fund Balance - \$100,128.77

Motion to approve by Mr. St. Charles, 2nd by Ms. Ladner, motion passes

Correspondence

Mrs. Allen shared with the board that the SLARA Facebook page is getting a lot of traffic. Many participants are sharing comments and pictures from events!

“Call to the Public”

No public was present

I)

Old Business

1. SLARA Office Updates/Upcoming Events

- a. *New phone system is up and running in the office. Works great.*
- b. *New computers have been delayed due to the server delivery taken longer than expected. Should be installed in mid-August.*
- c. *Special Event running today, Funfest at McHattie Park from 12-2:00 pm. Over 200 kids attended and enjoyed free inflatables, activities, petting zoo*

more. Lots of pictures are on our Facebook site. This event was possible due to a grant from Oakland County Parks.

2. Member Updates

Green Oak is hosting Green Oak days on Saturday, Sept. 13th from 10 am – 3:00 pm. Mr. St. Charles offered to let the SLARA host a table. Mrs. Allen will see if any staff is available that day.

3. SLARA 2014-2015 Salary Adjustments for Compensation

Mrs. Allen presented the board with a salary compensation proposal. It was discussed that the SLARA staff has been performing well and programs are continuing to increase. There is a need to make programming staff full time to ensure that we continue to grow and have more time to spend on improving quality of programs. The board wanted the staff to understand that the following adjustments should lead to an increase in programming and revenue. If the SLARA should start to lose revenue or programs, these adjustments may need to be reversed in the future.

Motion to adjust the SLARA staff salaries as follows:

Expanding the Sports and Enrichment Coordinator positions to full time positions at an annual salary of \$29,120.

Increasing the Aquatics Coordinator hourly wage from \$16.02/hr to \$17.02/hr.

Increasing the Administrative Assistant hourly wage from \$12.69 to \$13.19/hr.

Increasing the SLARA Director annual salary from \$46,350 to \$50,000.

Distributing \$500 performance incentives for the previous year's performance (2013-2014 fiscal year) to the following staff: Amy Allen, Pam Johnson, Katy Fitzpatrick, John Hines, Carrie Hill and Chari Roberts.

Motion by Mr. St. Charles, 2nd by Ms. Ladner, motion passes.

II) New Business

1. Distribution of 2014-2015 SLARA Municipality Contribution Invoices

Mrs. Allen distributed the municipality contribution invoices to Green Oak Township and the City of South Lyon. She will distribute the Lyon Township invoice in December to follow their fiscal year.

Adjournment at 3:02 pm

Next Meeting: Wednesday, August 27th, 2014 @ 2:00pm

Location: City of South Lyon, 335 South Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date