

Wednesday, March 27th, 2014
Green Oak Township Offices
10001 Silver Lake Road, Brighton
2:00 pm

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:21 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
Patty Carcone, Charter Township of Lyon*

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Ms. Carcone, 2nd by Mr. St. Charles, motion passes

Approval of February 26th, 2014 Meeting Minutes

Motion to approve by Ms. Carcone, 2nd by Mr. St. Charles, motion passes

Approval of Bills & Financial Report –2/20/14 – 3/18/2014

- a. General Fund Balance – \$406,292.89
- b. Community Center Committee Fund Balance – \$19,836.33
- c. Capital Improvements Fund Balance - \$100,061.86

Motion to approve by Ms. Carcone, 2nd by Mr. St. Charles, motion passes

Correspondence

Correspondence has been distributed to all board members

“Call to the Public”

No public was present

I) **Old Business**

1. Community Center Committee

a. Update

It was decided at the last meeting that the committee would take some time off and reconvene on September 15th. Salem Township decided they did not want to take part in the effort to build a community center. The committee has decided to start investigating alternative funding avenues for the center to alleviate the amount of mileage that this effort would require. These options will be discussed in more detail this fall.

2. **SLARA Office Updates**
 - a. **Upcoming Events –**
 - i. **April 19th, Egg Hunt in the Pool, Flashlight Egg Hunt**
 - b. **AFLAC**

Mrs. Allen shared with the board information that was presented to her by David Trent about AFLAC insurance. Mrs. Allen will send all SLARA staff the information and if requested by employees, set up a time for Mr. Trent to come talk to them about this option.
 3. **Salem Township Update**

Salem has voted not to participate in SLARA at this time.
 4. **Member Updates**
 5. **SLARA Master Plan Update**

Mrs. Allen is still collecting information from the RFP's to clarify what form the SLARA would receive a master plan in. The item will be postponed until next month's meeting.
- II) New Business**
1. **SLARA Building Lease**
 - a. **Signing July 1, 2014 thru June 30, 2016 Lease**

Mrs. Allen presented the board with an updated lease from the City of South Lyon for their office space at 318 W. Lake Street. This lease has a 2% increase for the next 2 years.

Motion to accept the SLARA Building Lease as presented and direct Board Chair, Mr. Mark St. Charles to sign the lease.

Motion by Ms. Carcone, 2nd by Mr. St. Charles, motion passes.
 2. **Adaptive Programming**

Mrs. Allen shared with the board that starting Summer 2014 the SLARA office will begin to offer a selection of Adaptive Recreation Programs. We are working with a very experienced contractor to offer these programs. The intention is to focus on older children (8 years +) this summer and if there is a positive response start recruiting more staff to target programs for younger ages.
 3. **SLARA Staff Evaluations**

Mrs. Allen has sat down with all part time SLARA office staff and performed annual evaluations. Things are running very well and more programs continue to be added. The SLARA office is going to begin working on a Customer Service and Public Relations plan moving forward. This will be shared with the board as more information becomes available.

4. Mom/Son Superhero Evaluation

Mrs. Allen discussed with the board how the Mom/Son Superhero event went this winter. This was a first time event and we had over 140 couples registered. Many participants were dressed in full costume. There were plenty of activities set up to keep kids occupied. Things went really well! We will be offering the program again next year!

Adjournment at 3:05 pm

Next Meeting: Wednesday, April 23rd, 2014 @ 2:00pm

Location: South Lyon City Offices
355 South Warren, South Lyon

Chair Signature

Treasurer Signature

Approval Date