

Wednesday, October 23rd, 2013
Green Oak Township Offices
10001 Silver Lake Road, Brighton
2:00 pm

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:02 pm

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township

David Murphy, City of South Lyon

Patty Carcone, Charter Township of Lyon – NOT PRESENT

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

Approval of September 25th, 2013 Meeting Minutes

Motion to approve by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

Approval of Bills – 9/18/13 thru 10/16/13

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Correspondence

Mrs. Allen shared with the board that Salem Township has requested a proposal in regards to Salem joining the SLARA.

“Call to the Public”

No comments from the public

I)

Old Business

1. Community Center Committee

a. Contract Update

Mrs. Allen informed the board that the contract has been sent in to Neumann Smith and the first invoice has been paid as of 10/21/13.

b. Appraiser recommendations & decision

Mrs. Allen informed the board that the Community Center Oversight Committee has made 2 recommendations for companies to do an appraisal for the proposed land for the Community Center. Recommendations were for the Gerald Alcock Company, LLC (with a bid of \$2,300) and Raftary Appraisal &

Real Estate Company (with a bid of \$1,800). Mr. St. Charles made a motion to accept the bid proposal from Raftary Appraisal & Real Estate Company. Mr. Murphy 2nd the motion. Motion passes.

2. SLARA Office Updates

a. Sports Coordinator Interviews - Update

2nd Interviews for the position will take place on Thursday, Oct. 24th. Down to two candidates. Will make the decision by next week.

3. Member Updates

None at this time

II) New Business

1. Master Plan RFP's

Mrs. Allen presented the board with a Master Plan RFP. The board will look at this RFP in more detail over the next month. Will add as an agenda item at November's meeting to discuss moving forward.

2. Capital Fund Account

a. Motion to commit \$100,052 to be set aside from the SLARA General Fund into a separate "Capital Fund" account. This account is being created with the purpose of helping to finance a possible facility or enable the SLARA to rent an office space with room for programming in the future.

Motion to table this agenda item until November's board meeting by Mr. St. Charles, 2nd by Mr. Murphy, motion passes.

3. Insured Bank Funds – Update

Mrs. Allen is awaiting a response from Comerica. The SLARA account contact is out at a conference until next week. Mrs. Allen will give an update at the next meeting.

4. Salem Township

Mrs. Allen presented the board with a presentation created for Salem Township in regards to the cost for joining the SLARA. Mrs. Allen plans to present the plan to David Trent and Gary Whitaker within 2 weeks. The next Salem township meeting will take place on November 12th. She will report back to the board on how it goes.

Adjournment at 2:38 pm

Next Meeting: Wednesday, November 27th @ 2:00pm

Location: City of South Lyon Offices

355 South Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date