

Wednesday, April 25th  
City of South Lyon Offices  
335 S. Warren Street, South Lyon  
2:00 pm

## MINUTES

2:00 PM

### Call to Order

*Ms. Carcone called the meeting to order at 2:00 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township*

*David Murphy, City of South Lyon*

*Patty Carcone, Charter Township of Lyon*

### Also Present

*Amy L. Allen, SLARA Director*

### Approval of the Agenda

*Motion to approve by Mr. St. Charles, 2<sup>nd</sup> by Mr. Murphy, motion passes*

### Approval of February 22nd, 2012 Meeting Minutes

*Motion to approve by Mr. St. Charles, 2<sup>nd</sup> by Mr. Murphy, motion passes*

### Approval of the March 28<sup>th</sup>, 2012 Meeting Minutes

*Motion to approve by Mr. Murphy, 2<sup>nd</sup> by Mr. St. Charles, motion passes*

### Approval of Bills - 3/20/12 thru 4/18/12

*Motion to approve by Mr. Murphy, 2<sup>nd</sup> by Mr. St. Charles, motion passes*

### Correspondence

*NONE*

### “Call to the Public”

*No comments from the public*

## I) **Old Business**

### **1. Retirement Plan Update**

*Brent dropped of the Employee Agreement form to Ms. Carcone. She will pass it along to Mrs. Allen next week. From there, Mrs. Allen needs to complete enrollment forms and supply SLARA bank info to Brent to enable direct deposits into the account.*

### **2. 2012 – 2013 SLARA Budget**

*Public Hearing will be held on May 23<sup>rd</sup>, 2012. Notice will go out in the South Lyon Herald on May 10<sup>th</sup>. Mrs. Allen handed out a copy of the notice to be published.*

*Ms. Carcone made a motion to approve the notice and any associated costs to be paid in order for the notice to be published in the Herald, 2<sup>nd</sup> by Mr. Murphy, motion passes.*

**3. Community Center Committee**

*Mr. St. Charles and Ms. Carcone will send Mr. Murphy a list of individuals from their respective communities to invite to sit on a committee for a community center. Mr. Murphy and Ms. Carcone will also be visiting the Livonia Recreation Center next week sometime.*

**II) New Business**

**1. SLARA Office Updates**

- *SLARA Office will be closed on May 28<sup>th</sup> for Memorial Day*
- *Ms. Allen attended a Kitefest meeting on April 17<sup>th</sup>. SLARA will be hosting a table at the event and running a kids activity. We will be working with the committee on some cross promotion ideas to help advertise RECFest!*
- *RECPro did an update on our registration website. They utilized our format from our new Accunet site! Now it looks almost exactly like our dot net site. Very nice!*
- *We have been approached by two South Lyon elementary school principals about offering some afterschool/before school language programs. In the past we have not been allowed in the schools during these times due to a conflict with Kids Club. We have now been told that as long as the principals directly request programs and they fall in line with their educational curriculum that we may coordinate these programs! We will start two programs in the fall; one before school at Hardy and one after school at Brummer.*
- *SLARA staff had a meeting to brainstorm some new program ideas for teens and adults. These numbers have been dropping this last year and we are actively looking for new programs to offer.*

**2. SLARA Director Evaluation**

*This item is being tabled until the May 23<sup>rd</sup> meeting.*

***Adjournment at 2:32 pm***

Next Meeting May 23rd, 2012 @ 2:00pm

Lyon Township Offices

58000 Grand River Avenue, Lyon Township

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Chair Signature

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Secretary Signature

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Approval Date