

Wednesday, August 1st, 2012
Green Oak Township Offices
10001 Silver Lake Road, Brighton
2:00 pm

MINUTES

2:00 PM

Call to Order

Ms. Carcone called the meeting to order at 2:05 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
David Murphy, City of South Lyon – NOT PRESENT
Patty Carcone, Charter Township of Lyon*

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve by Mr. St. Charles, 2nd by Ms. Carcone, motion passes

Approval of June 27th, 2012 Meeting Minutes

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of Bills - 6/21/12 thru 7/24/12

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Correspondence

NONE

“Call to the Public”

No comments from the public

I) Old Business

1. Community Center Committee

Ms. Carcone has send Mr. Murphy 1 contact so far. Mr. St. Charles has sent Mr. Murphy 3 contacts for the committee. Both will continue to pass information along to Mr. Murphy.

2. Employee Handbook

II) New Business

1. Election of 2012-2013 SLARA Board of Directors

Without discussion Mr. St. Charles made a motion to keep the board members as they are. 2nd by Mr. Murphy. Motion passes.

Board Members are as follows:

Patty Carcone – Chair & Treasurer

David Murphy – Secretary

Mark St. Charles – Board Member

2. Community Contribution Invoices & Year End Reports

Amy presented the board with invoices for community contributions for the 2012-2013 fiscal year. Also submitted was a participant and registration report showing a comparison for Fall 2011-Summer 2012. Numbers increased for the first time since 2004!

Patty wanted to remind Amy that the Lyon Township fiscal year differs from South Lyon and Green Oak. Amy will re-submit the invoice again to Lyon Township on January 1st.

3. Comp Time Policy

The board recommends that we not let employees take any comp time from here on out until we are able to add this to our official policies one we update the employee manual.

4. SLARA Office Updates

Junior Pistons Program – *Jan and I met with the Detroit Pistons a few weeks ago. They are offering a new program called “Junior Pistons”. We utilize their name for the program and pay a fee per participant. In exchange we get a free t-shirt for each participant, a free game ticket, the Pistons coaching staff will offer a coaches clinic and a player clinic sometime during the season and a certificate for all players. There is also a chance for players to come to a game ahead of time and get a chance to play on the actual court! This will go into the fall brochure for our winter leagues.*

RECFest Wrap – *We had a great turn out! Moving to McHattie made a huge difference. We had a steady stream of people all day. Estimate between 500-700 people came out. We estimate we made about \$1,000 on RECFest. We are in talks with the chamber to hold next year's on the 3rd Saturday of July and join up with promotions and sponsorship recruiting with the Chambers Blues, Brews and Brats. This will enable us to advertise to a larger audience and increase our sponsorship dollars.*

Ultimate Frisbee League – *we had been contacted by an individual that plays Ultimate Frisbee in Ann Arbor but lives up here around South Lyon. He would like to start up a league. We are in talks to run a winter clinic and if the response is good, we may look into doing a Spring League.*

Senior Softball – *Jan has been approached by someone from Northville about joining into a Senior Softball League. This league currently has Novi, Howell and Northville teams. We are planning to talk to Jamie to see about advertising at the Center if we move forward with this program. The league would run May thru August.*

Day Camp – *Island Lake Day Camp has been having a fantastic summer. We are up about 38 kids this summer and have had some great additions with longer field trips, Canoeing/Kayaking lessons and working with the Island Lake Programmer for special lesson plans on Fridays for our campers. Last year we profited \$14,605 on the program. This year we are hoping to reach \$16,000. Overall we should end the summer with about 263 total registrations from camp.*

PumpkinFest – *We are looking to host a booth and game at Pumpkinfest this year. The event will take place on Saturday, September 29th from 11:00 am – 6:00 pm and Sunday, September 30th from 11:00 am – 4:00 pm. This would mean that I would have to pay staff for additional hours. I am looking for board input. We have enough decorations that we had donated from Walmart for a booth so no money would need to be spent on that. We also have enough toys/prizes to give away at our tent for the whole weekend from Walmart, so no monies would need to be spent on that. Our only expense would be paying staff.*

Staffing – *Mr. St Charles made a motion to allow Mrs. Allen to advertise for a new position, a programmer to work 30 hours a week at \$14.00/hr with a review at 90 days. Mr. Murphy seconds the motion. Motion passes.*

Adjournment at 4:03 pm

Next Meeting: Wednesday, August 22nd @ 2:00pm

Location: City of South Lyon Offices

335 South Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date