

Wednesday, February 22nd, 2012
Lyon Township Offices
580000 Grand River Ave
2:00 pm

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 1:58 pm

Roll Call of the Board

*NOT PRESENT: Patty Carcone, Charter Township of Lyon
David Murphy, City of South Lyon
Mark St. Charles, Green Oak Charter Township*

Also Present

*Amy L. Allen, SLARA Director
Lannie Young, Lyon Township Supervisor*

Approval of the Agenda

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of January 17th, 2012 Meeting Minutes

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of Bills - 1/12/12 thru 2/13/12

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Correspondence

NONE

“Call to the Public”

No comments from the public

I) Old Business

1. Retirement Plan Update

*Patty approached the Lyon Township Board about adding SLARA as a participating employer to their Pension Plan. The Lyon Township Board approved this plan. Matt Quinn will require a fee of \$120 total (1 hour at \$120) to draw up the contract between SLARA and Lyon Township in order to make this happen. **Motion to approve an expense of \$120 to pay this fee to come out of the Retirement Plan line item of the 2011-2012 SLARA budget by Mr. St. Charles, 2nd by Mr. Murphy, motion passes.***

*Midwest Pension will require \$350 for additional language added to the current pension plan contract of Lyon Township to allow SLARA as a participating employee. **Motion to approve an expense of \$350 to pay this***

fee to come out of the Retirement Plan line item of the 2011-2012 SLARA budget by Mr. St. Charles, 2nd by Mr. Murphy, motion passes.

II) New Business

1. MRPA Conference Wrap Up

Mrs. Allen attended the MRPA Conference Feb. 8-10th in Dearborn. Sessions attended included Appreciation Marketing, Recruiting & Interviewing Seasonal Employees, Legal Issues 101, Insurance & Liability Issues, Best Practices and 3 C's to Improving Your Agency. She also attended the annual Trade Show. Mrs. Allen was asked to email a detailed description of sessions to the SLARA Board members.

2. Drivers Education Contract

*Letters for bids went out to All Star Driving (current vendor) and Focus Driving in mid December. Bids were due by January 31st, 2012. All Star Driving was the only company that submitted a bid. At this time I would like to ask the board to approve the contract for 2012-2013 with All Star Driving for the Drivers Education Program. **Motion to approve the Drivers Education Bid/Contract from All Star Driving for 2012-2013 year by Mr. Murphy, 2nd by Mr. St. Charles, motion passes.***

3. City of South Lyon Building Lease Agreement

*Mrs. Allen provided the board with copies of an updated Lease for the SLARA office at 318 W. Lake Street from the City of South Lyon. **Motion to approve the Lease covering rent for 318 W. Lake Street from July 2012 thru June 2014 with the City of South Lyon by Mr. St. Charles, 2nd by Mr. Murphy, motion passes.***

4. 2012-2013 SLARA Budget

Mrs. Allen provided the board with copies of a projected 2012-2013 fiscal year budget. Mr. St. Charles requested that Mrs. Allen email the board an updated copy showing contribution amounts from the municipalities at the same rate they budgeted in 2011-2012. At the March meeting the budget will be discussed in more detail and a public hearing date shall be picked to approve the 2012-2013 SLARA Budget.

5. SLARA Office Updates

- *All Star Driving confirmed they will be a \$500 sponsor for this summer's RECFest!*
- *Telcom confirmed they will increase their sponsorship from \$1825 to \$3000 for the 2012-2013 fiscal year!*
- *ITC confirmed they will be a corporate sponsor for SLARA, donating a total of \$1,000 for the 2011-2012 calendar year.*
- *Daddy Daughter Dance on Feb. 17th was a HUGE success. We had 155 (up from 93 in 2011) couples registered! We have 3 monetary sponsors*

(SL Orthodontics, Sun Steal Treating & Fantastic SAMS) this year. We also had product donations from Walmart, Busch 's, Fantastic SAMS, Dairy Queen, Bakman Florists and The Lyon Theatre. We gave out 8 big prize baskets and 20 small prize baskets. Each participant received a 5x7 professional photo. Response was great and we had an article with pictures in the SL Herald!

6. Community Center

Mr. Murphy would like us to start setting up some visits to other area Community Centers so we can start compiling a list of what types of facilities we would like to have. Mr. Young said he has a contact with the Wixom Sports Center. He set up a time for Thursday for himself and Mr. Murphy to tour the facility. It was agreed that we would start taking pictures of these locations and bring them back to the board.

Ideally we would like to start a chart of facilities in the area with pictures. We would also like to start contacting some companies that build facilities to start inquiring about costs to build different types of facilities.

We would also like to start recruiting names of individuals we think would like to help start a grassroots campaign to get a facility built. Please bring names of possible individuals to future board meetings.

7. SLARA Director Evaluation

This item is being tabled until the March board meeting so that Ms. Carcone can take part.

Adjournment at 2:54 pm

Next Meeting March 28th, 2012 @ 2:00pm

Green Oak Township Offices

10001 Silver Lake Road, Green Oak Township

Chair Signature

Secretary Signature

Approval Date