

Wednesday, September 28, 2011
Lyon Township Offices
58000 Grand River Ave., Lyon Township
2:00 pm

MINUTES

2:00 PM

Call to Order

Patty called the meeting to order at 2:01 pm

Roll Call of the Board

Patty Carcone, Charter Township of Lyon

David Murphy, City of South Lyon

Mark St. Charles, Green Oak Charter Township

Also Present

Amy L. Allen, SLARA Director

Jan Szostak, SLARA Sports Supervisor

Pat Schafer, I9 Sports

Approval of the Agenda

Motion to approve by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

Approval of August 24, 2011 Meeting Minutes

Motion to approve the August 24th, 2011 minutes by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of Bills - 8/13/11 thru 9/21/11

Motion to approve by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

Correspondence

NONE

“Call to the Public”

No Comments from the public

- I) Guest Presentation – Pat Schafer, I9 Sports**
Mr. Schafer had a powerpoint presentation about the sports programs I9 Sports has to offer and their mission/goals for their programs. It was decided that Mr. Schafer would deal directly with the SLARA office to discuss details about a possible partnership. Mrs. Allen will give updates at following meetings to the board on progress.
- II) Old Business**
- 1. Office Hours Update**

Mrs. Allen communicated to the board that the staffing issue for the SLARA office has been addressed. Coverage has been taken care of without adding any additional monies to the current fiscal year budget.

2. Website Update

A contract with Accunet was signed and a mock up of the new website was sent to the SLARA Director. Both Mrs. Allen and Mrs. Hill were trained on how to input information into this new website. Currently, the site is being finished and will go live on November 1st at the latest.

3. Retirement Plan Update/Request

Mr. Murphy made a motion to table this discussion until the next board meetings so a few more options can be investigated. Mr. St. Charles seconded the motion. Motion passed, item was tabled.

III) New Business

1. Christmas Break Staffing (Dec. 26 – Dec. 30th)

The SLARA office will be open on Dec. 27th, 28th and 29th, 2011

2. Holiday Policy (Christmas Eve, Christmas, New Years Eve, New Years Day)

The SLARA office will be closed the Friday before Christmas and New Years Eve and the Monday after Christmas and New Years Day.

3. Capitalization Threshold Change

Mr. Murphy made a motion to increase SLARA's capitalization threshold from the current amount of \$500 to \$5,000 effective 9/28/11. Mr. St. Charles seconded. Motion Passes.

4. Articles of Incorporation Municipality Contributions

Ideas were discussed to help decide how a contribution amount would be determined annually for the SLARA communities. Mrs. Allen was asked to have an initial budget prepared for the board by the December board meeting so there is more time to discuss an amount for contributions. At the January board meeting the goal will be to determine how contribution amounts will be decided.

Adjournment at 3:25 pm

Next Meeting October 26th, 2011 @ 2:00pm

Green Oak Township Offices

10001 Silver Lake Road, Brighton, MI

Chair Signature

Secretary Signature

Approval Date