

Wednesday, April 24, 2019 @ 2:00pm  
Location: SLARA Office  
23333 Griswold, Suite 100  
South Lyon, MI

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:03 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Township  
Paul Zelenak, City of South Lyon  
Patricia Carcone, Lyon Township*

### Also Present

*Amy L. Allen, CPRP, SLARA Director  
Carrie Hill, SLARA Enrichment Manager*

### Approval of the Agenda

***Motion to approve the agenda by Mr. Zelenak***

***Ms. Carcone seconds the motion, motion passes***

### Approval of March 27, 2019 Meeting Minutes

***Motion to approve the March 27, 2019 Meeting Minutes by Mr. Zelenak***

***Ms. Carcone seconds the motion, motion passes***

### Approval of Bills 3/16/19 – 4/15/19

***Motion to approve the bills by Mr. Zelenak***

***Ms. Carcone seconds the motion, motion passes***

### Financial Report

- a. General Fund Accounts
  - a. Flagstar Primary Checking Account, 0.7% Interest Rate
    - i. Balance \$234,149.31
  - b. The State Bank, 90 Day CD, 2.55% Interest Rate
    - i. Maturity Date, 6/17/19
    - ii. Balance \$259,412.58
- b. Capital Improvement Fund Accounts
  - a. Flagstar Capital Improvements Fund, 1.39% Interest Rate
    - i. Balance - \$214,299.95
  - b. The State Bank, 180 Day CD, 2.55% Interest Rate
    - i. Maturity Date 5/28/19
    - ii. Balance \$400,000.00

### Correspondence

*None*

**“Call to the Public”**

*None*

**I) Old Business****1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

*Mrs. Allen shared with the board some items that had been brought up at the recent SLARA staff meeting. Staff budgets are due to Mrs. Allen by April 26<sup>th</sup>. Minimum Wage changes went into effect recently and all wages have been adjusted. The South Lyon JC's are hosting a Trivia Night this Friday at 7 pm at Pinz to benefit the SLARA. Staff evaluations have all been completed. The Camp informational meeting held on March 27<sup>th</sup> went smoothly and was well attended. Camp is already at 87% capacity.*

**b. Long Term Planning Session – Update**

*Mrs. Allen shared with the board a document that the staff had all worked on that showed the SLARA vision for the next few years. The focus will be on Customer Service, Appreciation, Quality and Community. At each staff meeting they will be discussing in detail ways to reach these goals. Information will be shared with the board as it is discussed.*

**c. Action Sports – Update**

*No update at this time.*

**II) New Business****1. Enrichment Programming Update – Carrie Hill, SLARA Enrichment Manager**

*Mrs. Hill presented the board with a packet highlighting all the new programs that she has brought to the SLARA for the past few seasons and for the upcoming season. This summer there are lots of new programs and the brochure actually went up in size from 48 to 56 pages to accommodate all of these new programs!*

**2. SLARA Personnel 2019-2020 FY Budget**

*Mrs. Allen informed the board that there would be some personnel additions for the next fiscal year that will be requested. She wanted to give the board time to ask questions or go over concerns before the draft budget was due. The board requested that Mrs. Allen send out additional information to the board including previous year's budget, current budget, year to date numbers and projected budget for next year for the affected accounts and details what is being additionally requested in each account. Mrs. Allen said she would get that information to the board in the next week or two.*

**3. Board Member Comments**

*Mr. Zelenak – Ladies Night Out is coming up on May 10<sup>th</sup>. They are expecting a big turn out again. There is a paving project beginning on 10 Mile Road between the railroad tracks and Meadowbrook. This summer there are lots of great events coming up including Concerts, the Farmers Market, Cruise Nights and more. The City received a Brooksie Way Grant for \$1,000 to help with the purchase and installation of a wheelchair swing for McHattie Park. There will also be a lot of public utilities infostructure work beginning soon.*

*Ms. Carcone – The Township is gearing up for Kitefest which will take place the first weekend in June. The new Township website is now up and running. The Township is also*

*looking to possibly host a concert this summer and maybe a Christmas event this year. The taxroll for the Township is now complete!*

*Mr. St. Charles – A paving project is coming up for Silver Lake Road between Rushton Road and Silverside. Building permits are continuing to increase for the Township. The path extension from Silver Lake to 9 Mile/M36 has been designed but there is little support from property owners along that corridor. It does not look like the trail expansion will happen.*

***Adjournment at 2:54 pm***

Next Meeting: Wednesday, May 22, 2019 @ 2:00pm

Location: SLARA Office  
23333 Griswold, Suite 100  
South Lyon, MI

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Chair Signature

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Secretary Signature

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Approval Date