

Wednesday, October 23, 2019 @ 2:00pm

Location: SLARA Office  
23333 Griswold, Suite 100  
South Lyon, MI

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:00 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Township*

*Paul Zelenak, City of South Lyon*

*Patricia Carcone, Lyon Township – NOT PRESENT*

### Also Present

*Amy L. Allen, CPRP, SLARA Director*

*Nichole Patton, SLARA Assistant Sports Manager*

*John Pfeffer, Pfeffer \* Hanniford \* Palka*

### Approval of the Agenda

***Motion to approve the agenda by Mr. Zelenak***

***Mr. St. Charles seconds the motion, motion passes***

### Approval of September 18, 2019 Meeting Minutes

***Motion to approve the September 18, 2019 Meeting Minutes by Mr. Zelenak***

***Mr. St. Charles seconds the motion, motion passes***

### Approval of Bills 9/20/19 – 10/11/19

***Motion to approve the bills by Mr. Zelenak***

***Mr. St. Charles seconds the motion, motion passes***

### Financial Report

#### a. General Fund Accounts

*a. Flagstar Primary Checking Account, 0.7% Interest Rate*

*i. Balance \$142,034.98*

*b. The State Bank, 90 Day CD, 2.10% Interest Rate*

*i. Maturity Date, 12/16/19*

*ii. Balance \$262,721.51*

#### b. Capital Improvement Fund Accounts

*a. Flagstar Capital Improvements Fund, 1.39% Interest Rate*

*i. Balance - \$215,797.76*

*b. The State Bank, 180 Day CD, 2.65% Interest Rate*

*i. Maturity Date 11/25/19*

*ii. Balance \$405,116.25*

**Correspondence***None***“Call to the Public”***None***I) Old Business****1. SLARA Office Updates****a. SLARA Staff Meeting Minutes***See Board Packet***i. SLARA Mission & Vision Statements, Core Values & Tagline***See Board Packet***b. Staff Update – Assistant Sports Manager, Nichole Patton***Mrs. Patton introduced herself to the board and filled her in on the work she has been doing with Mr. Stanley including updating coaches manuals, referee training procedures and league rules. She has also been working on some upcoming sports themed special events.***II) New Business****1. Audit Presentation by Pfeffer \* Hanniford \* Palka****2. Consider Resolution 19-007, to accept the 2018-2019 SLARA FY Audit as presented by Pfeffer \* Hanniford \* Palka****Motion by Mr. Zelenak, second by Mr. St. Charles****Resolution 19-007, Resolution to accept the 2018-2019 SLARA FY Audit as presented by Pfeffer \* Hanniford \* Palka**

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. St. Charles, Mr. Zelenak</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>Ms. Carcone</b>

**MOTION APPROVED****3. NRPA Conference Review – Mrs. Allen***See Board Packet***4. The State Bank – CD Renewal Options****Motion by Mr. St. Charles to direct the SLARA Director to renew the maturing 90 Day CD on 11/25/19 with The State Bank for 21 days.****Mr. Zelenak seconds the motion, motion passes****5. Board Member Comments***Mr. Zelenak shared with everyone that the annual South Lyon Trick or Treating Downtown event is happening tomorrow night, October 24<sup>th</sup> from 6 – 8 pm. SLARA is hosting a Pet Pawrade at 7 pm. There are also elections coming up soon and 4 council member seats are open.*

*Mr. St. Charles shared that there is a special meeting of the Green Oak Township Board of Directors tonight to help address the need for a new roof on the Township building and also addressing the need for more handicap parking spots. There has been a lot of discussion about the new fire station planning and mileage options to help fund the build along with the needed purchase of a new ladder truck. Mr. St. Charles will soon be hosting a wrap up meeting for Green Oak Day 2019 and begin planning for the 2020 event. They will be looking to continue to grow this event.*

***Adjournment at 3:00 pm***

Next Meeting: Wednesday, November 27, 2019 @ 2:00pm

Location: SLARA Office  
23333 Griswold, Suite 100 ~ South Lyon MI

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Chair Signature

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Secretary Signature

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Approval Date