

Wednesday, July 22, 2020 @ 2:00pm
Zoom Video Conference

MINUTES

2:00 PM

Call to Order

Mr. Zelenak called the meeting to order at 2:03 pm

Roll Call of the Board

Mark St. Charles, Green Oak Township – NOT PRESENT

Paul Zelenak, City of South Lyon

Patricia Carcone, Lyon Township

Also Present

Amy L. Allen, CPRP, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Ms. Carcone, Mr. Zelenak
	Nays:	None
	Absent:	Mr. St. Charles,

Approval of June 30, 2020 Meeting Minutes

Motion to approve the June 30, 2020 Meeting Minutes by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Ms. Carcone, Mr. Zelenak
	Nays:	None
	Absent:	Mr. St. Charles,

Approval of Bills 6/19/20 – 7/9/2020

Motion to approve the bills by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Ms. Carcone, Mr. Zelenak
	Nays:	None
	Absent:	Mr. St. Charles,

Financial Report: AS OF JUNE 30, 2020

- a. General Fund Cash TOTAL - **\$249,189.93**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$249,189.93

- b. Capital Improvements Fund Cash TOTAL - **\$575,241.64**
 - a. Flagstar Savings Account, 1.39% Interest Rate
\$217,399.72
 - b. The State Bank, 360 Day CD, 1.90% Interest Rate, Maturity Date 12/10/2020
\$357,841.92

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Summer Programming Update

Mrs. Allen informed the board that programs currently running include dance, tennis, tae kwon do, art and adult softball. More classes are scheduled to be in August. Anything indoors is maintaining social distancing guidelines as well as outdoor activities.

b. Staffing Update

Mr. Stanley and Mrs. Allen are working full time at the office. Mrs. Patton is working approximately 15 hours a week as a site supervisor for softball and helping with some administrative duties when needed. Mrs. Allen told the board that if fall programming is allowed to resume in the schools she is hoping to bring back some staff as early as September. If fall programming isn't allowed it may be until November before some staff are invited back.

II) New Business

1. Presentation of quote for front counter glass

Motion to allow the Director to move ahead with purchase of front counter glass barrier and installation by Reid Glass not to exceed \$4,000 by Mr. Zelenak, second by Ms. Carcone

Roll Call Vote:	Ayes:	Ms. Carcone, Mr. Zelenak
	Nays:	None
	Absent:	Mr. St. Charles

2. Board Member Comments

Ms. Carcone informed us that the township offices are now open. Taxes are being collected right now. The township has been fielding a lot of questions about voting this year. The township is recruiting bids for the new proposed office additions. The township will also be looking to hire for a few new positions in the upcoming months including someone for the front counter, maintenance, election clerk, bookkeeper and possibly a new DPW worker.

Mr. Zelenak asked Mrs. Allen for an update on the timeline for inviting staff back to work.

Adjournment at 2:26 pm

Next Meeting: Wednesday, August 26, 2020 @ 2:00pm

Location: TBD

Chair Signature

Secretary Signature

Approval Date