

Wednesday, November 25, 2020 @ 2:00pm
Zoom Video Conference

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:00 pm

Roll Call of the Board

*Mark St. Charles, participating from Green Oak Township
Paul Zelenak, participating from the City of South Lyon*

Absent

Patricia Carcone, Lyon Township

Also Present

Amy L. Allen, CPRP, SLARA Director participating from the SLARA office

Approval of the Agenda

Motion to approve the agenda by Mr. St. Charles, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles
	Nays:	None
	Absent:	Ms. Carcone

Approval of October 28, 2020 Meeting Minutes

Motion to approve the October 28, 2020 Meeting Minutes by Mr. Zelenak, seconded by Mr. St. Charles

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles
	Nays:	None
	Absent:	Ms. Carcone

Approval of Bills 10/10/20 – 11/16/2020

Motion to approve the bills by Mr. Zelenak, seconded by Mr. St. Charles

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles
	Nays:	None
	Absent:	Ms. Carcone

Financial Report: AS OF OCTOBER 31, 2020

- a. General Fund Cash TOTAL - **\$230,065.86**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$230,065.86
- b. Capital Improvements Fund Cash TOTAL - **\$575,473.38**
 - a. Flagstar Savings Account, 1.39% Interest Rate
\$217,631.46
 - b. The State Bank, 360 Day CD, 1.90% Interest Rate, Maturity Date 12/10/2020

\$357,841.92

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Fall Programming Update

Mrs. Allen informed the board that the Women's Volleyball League and youth Learn to Play basketball program were both were postponed due to the 3-week shutdown. If SLARA can open back up these leagues will finish before Christmas, otherwise SLARA will be issuing refunds.

b. Winter 2021 Brochure Update

The winter brochure has been completed and will be posted online on November 30th. Registration will open December 7th.

c. Staffing Update

The assistant sports manager hours have been cut back to approximately 10 hours a week until programming begins again. She has been assisting with general office duties.

2. Oakland Together Cares Act Fund Grant Update

Mrs. Allen received word from Oakland County that the SLARA grant request was accepted. The grant reimburses funds spent on PPE materials. The total amount that was submitted for reimbursement was \$4,753.86 and this is the amount expected to be received from Oakland County. Funds will be electronically transferred into the SLARA general fund. A time frame has not been given to Mrs. Allen stating when these funds will be transferred but it's expected to be prior to the end of the calendar year.

II) New Business

- 1. Consider Resolution 20-007, to direct the SLARA Director with the approval of the SLARA Board Treasurer to open a CD with The State Bank or another financial institution from a term of no more than 360 days with funds from The State Bank CD #36985 that matures on 12/10/2020**

Motion by Mr. St. Charles, second by Mr. Zelenak

Resolution 20-007 Resolution to direct the SLARA Director with the approval of the SLARA Board Treasurer to open a CD with The State Bank or another financial institution from a term of no more than 360 days with funds from The State Bank CD #36985 that matures on 12/10/2020

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak
	Nays:	None
	Absent:	Ms. Carcone

2. Board Member Comments

Mr. Zelenak stated that the City of South Lyon offices have again closed to the public except for by appointment business. There is a lot of concern about another increase in COVID cases due to the holidays. Mr. Zelenak hopes everyone has a good and safe holiday.

Mr. St. Charles has said that things definitely go better in the offices when they can shut down or work from home, cases decrease but not everyone has that luxury. Green Oak is in the process of updating their Master Plan for Parks and Recreation. A link to the plan has been sent to both SLARA and SELCRA for input. Soon it will be sent out for public feedback. Mr. St. Charles wished everyone happy holidays.

Adjournment at 2:18 pm

Next Meeting: Wednesday, January 27, 2021 @ 2:00pm

Location: TBD

Chair Signature

Secretary Signature

Approval Date