

Wednesday, January 27, 2021 @ 2:00pm  
Zoom Video Conference

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:00 pm*

### Roll Call of the Board

*Mark St. Charles, participating from Green Oak Township*

*Paul Zelenak, participating from the City of South Lyon*

*Patricia Carcone, participating from Lyon Township*

### Absent

*None*

### Also Present

*Amy L. Allen, CPRP, SLARA Director participating from the SLARA office*

### Approval of the Agenda

***Motion to approve the agenda by Mr. Zelenak, seconded by Ms. Carcone***

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. Zelenak, Mr. St. Charles, Ms. Carcone</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>None</b>

### Approval of November 25, 2020 Meeting Minutes

***Motion to approve the November 25, 2020 Meeting Minutes by Mr. St. Charles, seconded by Mr. Zelenak***

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. Zelenak, Mr. St. Charles, Ms. Carcone</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>None</b>

### Approval of Bills 11/17/2020 – 1/7/2021

***Motion to approve the bills by Ms. Carcone, seconded by Mr. Zelenak***

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. Zelenak, Mr. St. Charles, Ms. Carcone</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>None</b>

### Financial Report: AS OF DECEMBER 31, 2020

- a. General Fund Cash TOTAL - **\$179,940.71**
  - a. Flagstar Primary Checking Account, 0.7% Interest Rate  
\$179,940.71
- b. Capital Improvements Fund Cash TOTAL - **\$582,269.93**
  - a. Flagstar Savings Account, 1.39% Interest Rate  
\$217,631.46

- b. The State Bank, 360 Day CD, 1.90% Interest Rate, Maturity Date 12/10/2020  
\$364,547.78

**Correspondence**

*None*

**Call to the Public**

*None*

**I) Old Business**

**1. SLARA Office Updates**

**a. Winter Programming Update/Brochure**

*Mrs. Allen sent all board members a copy of the Winter 2021 SLARA brochure to view all the current programming. In-person programs began this week with COVID restrictions in place. Mrs. Allen mentioned that parents had reached out notifying us that one contractor has not been following COVID mask mandates. SLARA cancelled all current programs with that company until follow up communication can be made regarding this matter.*

**b. Spring/Summer Programming Update**

*Mr. Stanley and Mrs. Allen are currently working on the Spring/Summer programming schedule. It is not likely that SLARA will have access to indoor school facilities until at least fall so all programs are being planned either outdoors, in the MPR or at 3<sup>rd</sup> party locations.*

**c. Staffing Update**

*Mrs. Allen does not expect to have programming staff back in place until at least July 1<sup>st</sup> and that is dependent on the schools letting us in for Fall 2021 programming. If that does not happen it could be even longer. A detailed cost analysis still has to be run closer to the end of the Fiscal Year though to see if July 1<sup>st</sup> is financially doable for staff to return. Mrs. Allen also notified that board that the current Assistant Sports Manager will be leaving in June due to family relocation. Mrs. Allen would like to post that job in April to have someone in place to start in early June. Mrs. Allen expects to invite the Office Administrative Assistant back to work in either April or May. If that person is not interested in coming back we may need to re-hire the position. By spring programming will be up and running with outdoor options and more staff will be needed to help in office at that time.*

**II) New Business**

**1. 2021 MParks Virtual Conference Feb. 2- 4**

*Mrs. Allen will be attending the MParks conference virtually next week Tuesday thru Thursday to obtain CEU's for her CPRP certification.*

**2. Review proposals for Drivers Education program**

*The board reviewed the Drivers Education proposal from All Star Drivers Education. No other proposals were submitted this year.*

**3. Consider Resolution 21-001, to direct the SLARA Director to sign the Drivers Education Program Contract for 2021-2023 with All Star Drivers Education**

**Motion by Mr. St. Charles, second by Mr. Zelenak****Resolution 21-001 Resolution to direct the SLARA Director to sign the Drivers Education Program Contract for 2021-2023 with All Star Drivers Education**

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. St. Charles, Mr. Zelenak, Ms. Carcone</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>None</b>

**4. Review Oakland County Local Government Investment Pool information****Motion by Mr. St. Charles, second by Mr. Zelenak**

**Motion to direct Mrs. Allen to create a resolution to invest \$200,000 from the Capital Improvements Fund, specifically from the Flagstar Savings Account into the Oakland County Local Government Investment Pool. Mrs. Allen is to contact the Oakland County Investment Pool Manager and complete all required paperwork for the initial investment upon signed completion of the written resolution from the SLARA Board President and Secretary. Upon completion of all required submitted paperwork, Mrs. Allen will authorize the transfer of funds from the SLARA Flagstar Savings Account into the Oakland County Local Government Investment Pool on behalf of SLARA.**

<b>Roll Call Vote:</b>	<b>Ayes:</b>	<b>Mr. St. Charles, Mr. Zelenak, Ms. Carcone</b>
	<b>Nays:</b>	<b>None</b>
	<b>Absent:</b>	<b>None</b>

**5. Board Member Comments**

*Ms. Carcone informed the board that the Lyon Township Hall has been very busy lately. Construction on the addition is moving along with roofing currently. The Township is also approving a lot of industrial building lately.*

*Mr. Zelenak said that a rezoning for a property at Dixboro and 10 Mile has gone thru for 60 lots. The new downtown restaurant 2<sup>nd</sup> floor is progressing nicely. The City has received 1 igloo and 3 greenhouses from Oakland County to utilize in the downtown area for outdoor dining and other events. The City is also working to provide more PPE to local businesses.*

*Mr. St. Charles said that a 256 unit apartment complex will be going in by the Maltby/Rickett area near Costco. The new Parks and Recreation 5 year master plan has been approved and submitted to the state. This will allow them to qualify for grant monies to utilize for local projects. Work is still taking place on the M36 and Fieldcrest/Silver Lake Road trail connection. There are 2 proposed crossings under M36 for the trail and it looks like multiple roundabouts. City Hall construction will take place soon for the parking lot. Spaces will increase from 48 to 79 in the lots and it will improve handicap accessibility.*

***Adjournment at 3:00 pm***

Next Meeting: Wednesday, February 24, 2021 @ 2:00 pm

*Meeting will be held electronically via Zoom*

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Secretary Signature

\_\_\_\_\_  
Approval Date

***Procedures by which persons may contact members of a public body prior to the meeting:***

*Members of the public may contact members of the public body prior to the electronic meeting by e-mail.*

*E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at [www.slrec.net](http://www.slrec.net)*