

Wednesday, February 23, 2022 @ 2:00 pm
23333 Griswold, Suite 100, South Lyon 48178

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:05 pm

Roll Call of the Board

Mark St. Charles

Paul Zelenak

Absent

Patricia Carcone

Also Present

Amy L. Allen, CPRP, SLARA Director

Cristin Spiller, New SLARA Director

Anessa Schweitzer, SLARA Recreation Coordinator Interim

Approval of the Agenda

Motion to approve the agenda by Mr. Zelenak, seconded by Mr. St. Charles, motion approved

Approval of January 26, 2022 Meeting Minutes

Motion to approve the January 26, 2022 Meeting Minutes by Mr. St. Charles, seconded by Mr. Zelenak, motion approved

Approval of Bills 1/14/2022 – 2/4/2022

Motion to approve the bills by Mr. Zelenak, seconded by Mr. St. Charles, motion approved

Financial Report: AS OF JANUARY 31, 2021

- a. General Fund Cash TOTAL - **\$143,082.64**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$143,082.64

- b. Capital Improvements Fund Cash TOTAL - **\$584,448.54**
 - a. Flagstar Savings Account, 1.39% Interest Rate
\$183,275.24
 - b. Oakland County Local Government Investment Pool
\$401,173.30

Correspondence

None

“Call to the Public”

Mr. St Charles opened the “Call to the Public” portion of the meeting at 2:12 pm. No public was present, Mr. St. Charles closed the “Call to the Public’ at 2:12 pm.

I) Old Business

1. Directors Memo

See attached

2. SLARA Director Search Update

The board welcomed Mrs. Cristin Spiller who was hired as the new director. She will begin on Monday, February 28, 2022.

3. SLARA Enrichment & Aquatics Coordinator Updates

Mrs. Allen shared that all the applications that have been submitted have been left for Mrs. Spiller to review. She strongly recommended that hiring for these positions be put at the top of the list of things to do. She also suggested that previous applications for the Administrative Assistant are reviewed and interviews are done. This position will be very important to fill quickly.

II) New Business

1. SLARA Spring/Summer 2022 Brochure Proposals

Mrs. Allen shared with the board that the staff at SLARA feel strongly that the next brochure can still be done in house. Mrs. Schweitzer has agreed to spear head the design and Mrs. Spiller will help with layout and formatting.

2. Previous Director Vacation Time Payout Approval

Mrs. Allen requested that the board approve her vacation payout that had accumulated before she resigned from her full-time position.

Motion to approve the submission for vacation payout by Mrs. Allen with the next payroll scheduled for Monday, February 28th by Mr. St. Charles, seconded by Mr. Zelenak, motion approved.

3. ReCPRO Cloud Hosting Proposal

Mrs. Allen made the board aware that the current ReCPRO contract will expire June 30th. At that time it is a good idea to look into the Cloud Hosting option. It has been discussed for years and this would be a perfect opportunity for it. Mrs. Allen presented the board with the proposal. The board requested that Mrs. Spiller look into this and make a recommendation at a future board meeting.

4. Board member comments

Mr. Zelenak welcomed Mrs. Spiller to SLARA and offered to help out at any time that it is needed.

Mr. St. Charles also welcomed Mrs. Spiller and let her know that the board is here to assist in any way possible.

Adjournment at 2:42 pm

Next Meeting: Wednesday, March 23, 2022 @ 2:00 pm

Meeting will be held at SLARA Office

Chair Signature

Secretary Signature

Approval Date

Procedures by which persons may contact members of a public body prior to the meeting:

Members of the public may contact members of the public body prior to the electronic meeting by e-mail.

E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at www.slrec.net