

Wednesday, September 27, 2023 @ 2:00 pm  
23333 Griswold, Suite 100, South Lyon 48178

## MINUTES

### **Call to Order**

*Mr. St. Charles called the meeting to order at 2:00 pm*

### **Roll Call of the Board**

*Mark St. Charles*

*Paul Zelenak*

### **Absent**

*Patricia Carcone*

### **Also Present**

*Cristin Spiller, SLARA Director*

*Debra McKenzie*

### **Approval of the Agenda**

*Motion to approve the agenda as amended by Mr. Zelenak, seconded by Mr. St. Charles, motion approved.*

### **Approval of Consent Agenda**

*Motion to approve Consent Agenda (July 26, 2023 Meeting Minutes, Bills 7/1/2023-8/31/2023 and Financial Reports as of August 31, 2023) by Mr. Zelenak, seconded by Mr. St. Charles, motion approved.*

### **Correspondence**

*None*

### **“Call to the Public”**

*Mr. St. Charles opened the “Call to the Public” portion of the meeting at 2:01 pm. No public was present, Mr. St. Charles closed the “Call to the Public” at 2:04 pm.*

## **I) Old Business**

### **1. Directors Memo**

*See attached.*

### **2. 23333 Griswold Lease**

*SLARA decided to not renew the lease at 23333 Griswold and have found a new office space that will suite the needs of SLARA.*

*Director Spiller has been directed to sign a one- year lease with the option to renew on the new office space and to give 30-day notice to the current landlord.*

**II) New Business****1. Consider Resolution 23.002, Resolution to accept and approve Budget Amendments to the 2024-2025 FY SLARA Budget and Special Funds Budget as presented.**

*Motion to adopt resolution #23.002 to approve and accept the 2024-25 FY municipality contributions by Mr. Zelenak, seconded by Mr. St. Charles, motion approved.*

*Roll Call Vote: AYES: Mr. St. Charles, Mr. Zelenak*

*Nays: None*

**2. IT Security Upgrades**

*Motion for Director Spiller to sign new agreement with Mann IT to include additional security upgrades by Mr. Zelenak, seconded by Mr. St. Charles, motion approved.*

**3. Sweep Account**

*Board members recognized the benefit of moving to a sweep account and advised Director Spiller to move the checking account.*

**4. Board Member Comments**

*Mr. Zelenak – The weekend of September 30-October 1 is Pumpkinfest, Downtown Trick or Treating is October 26*

*Mr. St. Charles – Green Oak has a lot of construction going on.*

**Adjournment at 2:24pm**

Next Meeting: Wednesday, October 25, 2023 @ 2:00 pm

Meeting will be held at SLARA Office

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Chair Signature

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Secretary Signature

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Approval Date

**Procedures by which persons may contact members of a public body prior to the meeting:**

*Members of the public may contact members of the public body prior to the electronic meeting by e-mail.*

*E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at [www.slrec.net](http://www.slrec.net)*