

South Lyon Area Recreation, Island Lake Kids Kamp General Information and Guidelines

Welcome to South Lyon Area Recreation Authority Island Lake Kids Kamp 2020! We are looking forward to the weeks ahead and hope the campers find it enjoyable and lots of fun. Our goal is to provide each child with the opportunity to develop his/her own personality. Campers will be actively involved in many activities. There will be swimming, hiking, crafts, sports, field trips and much, much more. We are expecting a summer full of fun!

To help us make this a rewarding experience for your child, we ask that a few guidelines be followed. This letter is intended to provide general information.

What are the hours of operation?

Camp begins at 9:00 am. Directed camp activities run from 9:15 – 4:30 pm. Kids Kamp offers extended camp hours for additional fee of \$10/day per child. This allows parents to drop off campers as early as 7:30 A.M. and pick up as late as 6:00P.M. Extended camp hours are first come, first serve and spots are limited. This fee must be paid prior to the day of extended care hours requested. Fees must be paid to the SLARA Office. No payments will be taken on-site at camp and no campers are allowed to be dropped off early or picked up late without registering for extended camp hours.

We allow for a 5-minute grace period, after which a \$1/minute charge will be accumulated for every minute you are either early or late for dropping off a camper. This fee will be recorded with the SLARA office and you will be notified via email or phone within 24 hours of the violation. This fee must be paid in full by the next morning of camp in order for the camper to continue with the program. Payment must be made in cash and dropped off at the SLARA office. Any fees left on your account after camp concludes must be paid before any registration is allowed for any future SLARA programs.

If a child is dropped off early or picked up late more than 2 times during the summer your child will be dropped from the program and no refund will be given.

Please understand that staff are assigned hours based on enrollment numbers and this program needs to adhere to state regulated ratios of campers to staff. This is why it's required to register in advance, so appropriate staff can be scheduled to ensure we are following government regulations. For any camper picked up late, staff accumulate additional hours and increase our budget. Campers dropped off early will not have supervision as staff are not scheduled to be on-site. We appreciate your understanding in regarding this issue.

Does my camper need to be escorted to sign in everyday?

Yes, SLARA requires that you walk your camper to check in every day. This is required for the safety of your child. Please allow yourself enough time to escort your camper inside the building of Camp Headquarters for check-in each morning. Only those persons listed on your camper forms are allowed to pick up and drop off children. You can call the SLARA office to add names to your list as camp continues.

Where is "Camp Headquarters"?

Our "headquarters" is located at **Island Lake State Park**, at the Kent Lake Concessions building. When you enter Island Lake Park off of Kensington Road, go straight at the guard shack towards "Kent Lake". You will see the building on your left by the lake.

Do I need a State Park Vehicle Permit to drop off/pick up my child?

Yes, all vehicles entering a Michigan State Park must have a vehicle permit.

When renewing your license plate this year, you may check “yes” to the Recreation Passport for an additional \$11 fee. This will serve as your vehicle permit to ALL Michigan State Park for a 1-year period. Daily passes are not available.

If you choose not to purchase the Recreation Passport when renewing your license plate, you may purchase an annual permit from the Island Lake Recreation Office (12950 E. Grand River Ave, Brighton MI 48116) or at the entrance booth for \$17. This permit will need to be renewed when you plate is renewed.

Will I need to bring my identification?

We will be asking for identification from all persons taking children from Kids Kamp. We may ask for this identification daily throughout the summer. If a person is asked to produce ID and does not have any, we will send them back to their car or home to get an ID.

Persons not on the Camper Pick Up List will not be allowed to take children from Kids Kamp without prior written permission from a parent.

How will Kids Kamp communicate with me?

We encourage and appreciate open communication with parents. Should you have any concerns, please discuss them with the Camp Director and/or Camp Counselors.

Any camp changes will be directly emailed out to your email address on file with SLARA. The Kamp also maintains a Facebook Page specifically and only for parents of current campers. Please request to join the group as we will be posting pictures from camp each day, updating with information regarding field trip return times and more!

<https://www.facebook.com/groups/2252779578328678/>

What should we pack for lunch?

Campers must bring a lunch, two snacks and drink daily. Be sure to put your child’s full name on their lunches and water bottles. There will be no refrigeration available on field trip days so please pack accordingly. The campers will be expected to carry lunches during the field trips with some exceptions. A backpack on field trip days is recommended. There will be **Absolutely No Sharing of Food**. Please reinforce this with your child. We offer no snacks unless you are notified otherwise.

What should my camper wear and bring with them to camp?

Camp clothing should be comfortable, weather appropriate, and should include TENNIS SHOES, as we will be playing sports and games every day. A camp t-shirt will be issued and must be worn on field trip days. This is for identification and security purposes. If your child enrolls for more than one week of camp, they will still only receive one camp shirt. Please help your camper in understanding and supporting this important issue.

We will spend several hours a day outside. If you want your child to put on sunscreen, please send it with them and label it. Due to potential allergies, there will be no sharing of sunscreen (unless in the same family). We will remind the children to apply it and help them when needed.

We will be swimming at Island Lake Park throughout the week. Please bring your bathing suit and towel daily! Please remind kids to keep track of their belongings, our staff is not responsible for lost towels or clothing.

Campers are NOT ALLOWED bring phones, toys, games, electronic equipment, etc. to camp. SLARA will not be responsible for items being lost, stolen or damaged. At the conclusion of camp all items left behind will be held for 1 month, after which any unclaimed items will be disposed of. Contact the SLARA directly to find out about lost items.

Will my child be watching movies?

There may be times during camp when we may watch a movie. Any movie shown will be G rated or PG rated only. (If a parent/guardian has issues with ratings please notify camp staff on your first day of camp).

What if my camper takes medications?

Medications cannot be stored, administered, or dispensed by Camp Staff. If your camper has a routine, recurring medical condition (such as asthma) requiring medication, he/she will be responsible for self-medication. We will remind campers to take medications as long as we have written permission from the parent/guardian to do so. If your child is allergic to bee stings, please put a bee sting kit in his/her backpack, with written permission a staff member will administer a bee sting kit.

What if my child is not going to be attending a day of camp?

If you know your child is not going to be attending a day of camp, please call. The number to report absences is (248) 437-8105 (SLARA). Please leave a message including your name and your campers' name, and the date they will be missing. ***It is very important that you call, so that we are not holding up activities for campers who will not be attending a day of camp.***

What do I do in case of an emergency and I need to reach my camper?

Contact SLARA at (248) 437-8105. If you can't reach anyone at this number call Amy Allen on her cell phone at (616) 293-2925. ***Please remember that this is for emergencies only!***

What should I do if I'm picking my child up early?

We cannot release a child early without a letter of release. If for any reason you need to pick your camper up early from camp you will need to write the camp staff a letter/memo. In the memo, be sure to include your name, campers name, date, time, where you will be picking the camper up from, and be sure your signature is on it. Parents are not allowed to pick up campers directly from field trip locations.

Will campers have the opportunity to attend off site field trips?

Yes, we will be attending field trips weekly during the course of the summer. A list of proposed field trip locations is available on request. **Field trips mostly occur on Tuesdays and Thursdays and buses usually leave by 9:15 am, so please make sure your child is at camp on-time those days! On any given field trip date, if less than 20 campers are pre-registered, that field trip may be cancelled.**

What should I do if I need to get a hold of my camper on a field trip day?

If you have an emergency and need to speak with your camper, please contact SLARA at, (248) 437-8105, and ask to speak with Amy Allen. Your camper will get your message as soon as possible.

When is registration fee due?

Payments are due **at the time of registration**. You may pay with cash, checks (payable to "SLARA"), or Visa/MasterCard/Discover. A \$4 convenience fee is charge for all credit card transactions and this fee is non-refundable. Please note there will be no refunds for days missed. Payment is the only way to guarantee your spot in camp, pay early to avoid disappointment. There is a maximum number of campers allowed, so register right away!

What is the discipline policy?

Kids Kamp staff will use positive methods of discipline, which encourage self-control, self-direction, self-esteem, and cooperation. Denial of privileges, counseling, time-out from the problem area or other appropriate actions will be taken for children needing re-direction. Staff will also maintain "Behavior Sheets" for campers. If any incidences occur requiring discipline, staff will fill out the behavior form and go over this form with parents when they pick up their child from camp that day. Parents will be required to sign this form stating they are aware of the behavior issue. Upon the third report recorded children will be removed from attending any further camp dates. No refund will be issued for the missed days.

Behavior misconduct includes but is not limited to: the disrespect of counselors and other children or their possessions; bullying and not following camp expectations.

Serious misconduct, resulting in an automatic contact, includes, but is not limited to: biting, fighting, threatening behavior, physically assaulting another student or counselor, tampering with fire safety devices, vandalism, or substance abuse.

Steps to Discipline

- I. The child/student receives one or two verbal reprimands.
- II. Denial of privileges, counseling, or other appropriate disciplinary action which is determined best for the child and the group as a whole.
- III. Inappropriate behavior will be brought to the attention of the parent who drops off or picks up the child. In some situations, the parents will be contacted by telephone either at home or at work. A Behavior Sheet will be filled out by staff and signed by parent.
- IV. The parent will again be notified if the problem continues to persist and a Behavior Sheet will again be filled out and signed by both the parent and staff.
- V. If the problem continues after 2 Discipline Sheets are filled out the camper will be removed from the program without a tuition refund.

* **Please note:** Serious misconduct such as biting, fighting, physically assaulting the staff and tampering with any fire safety devices, vandalism or substance abuse may begin with step IV above.

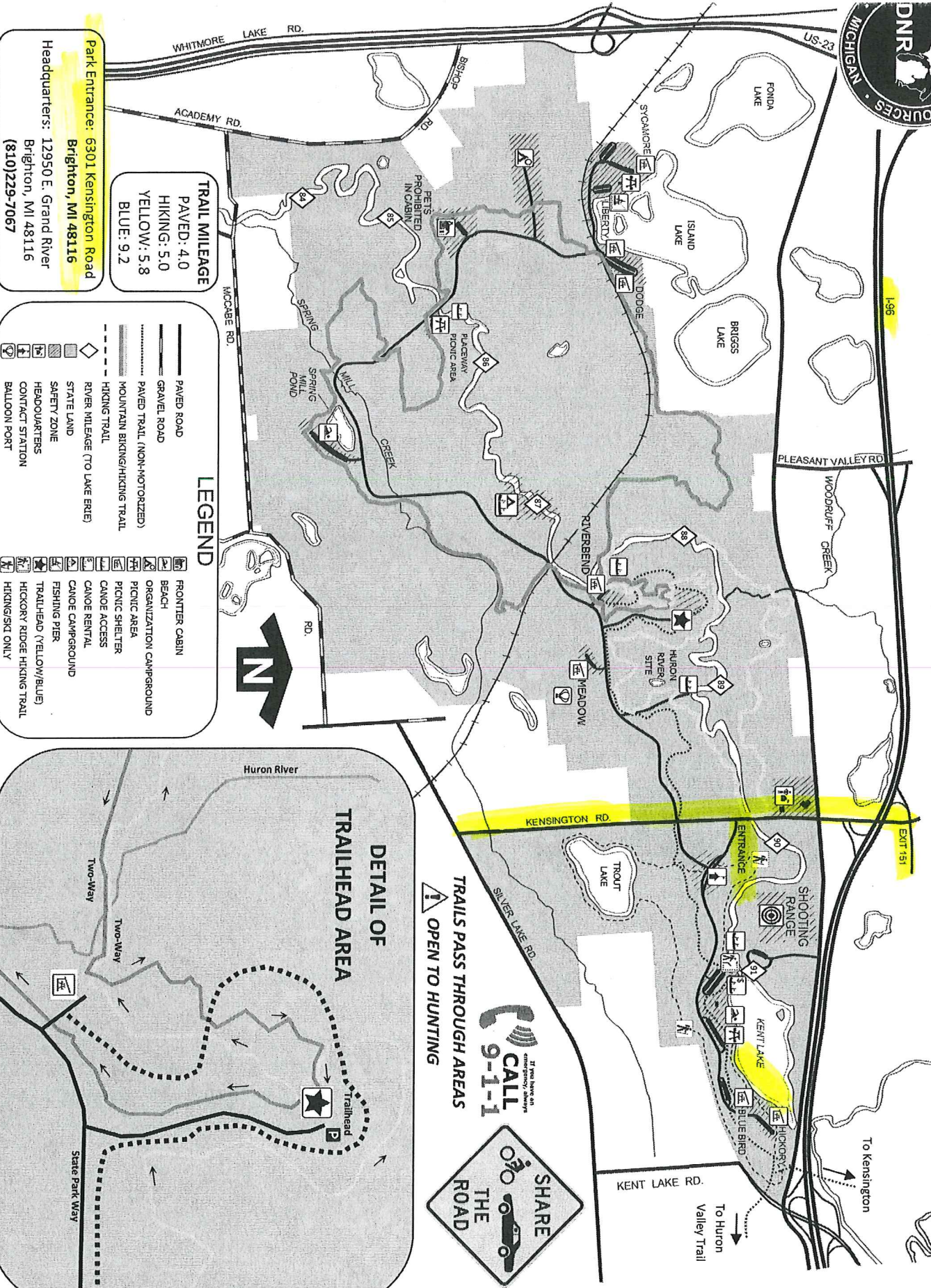
What feedback mechanisms are in place?

Your constant comments are always welcome. You may feel free at any time to talk to camp counselors at pick up or drop off about your child. You can also contact the SLARA Director directly at the SLARA office if you feel your situation requires additional assistance.

We are looking forward to a wonderful summer with Island Lake Kids Kamp! Many super activities have already been planned for our campers. Please feel free to ask us any questions concerning camp. We are all here to help serve you!

Amy Allen, CPRP
SLARA Director

Island Lake State Recreation Area

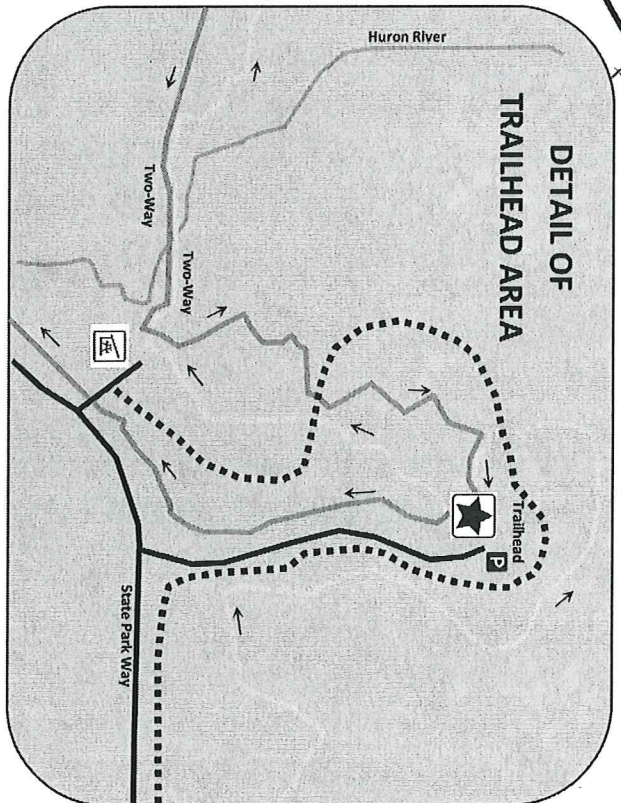


TRAIL MILEAGE
 PAVED: 4.0
 HIKING: 5.0
 YELLOW: 5.8
 BLUE: 9.2

Park Entrance: 6301 Kensington Road
Brighton, MI 48116
Headquarters: 12950 E. Grand River
 Brighton, MI 48116
 (810)229-7067

LEGEND

	PAVED ROAD		FRONTIER CABIN
	GRAVEL ROAD		BEACH
	PAVED TRAIL (NON-MOTORIZED)		ORGANIZATION CAMPGROUND
	MOUNTAIN BIKING/HIKING TRAIL		PICNIC AREA
	HIKING TRAIL		PICNIC SHELTER
	RIVER MILEAGE (TO LAKE ERIE)		CANOE ACCESS
	STATE LAND		CANOE RENTAL
	SAFETY ZONE		FISHING PIER
	HEADQUARTERS		TRAIL-HEAD (YELLOW/BLUE)
	CONTACT STATION		HICKORY RIDGE HIKING TRAIL
	BALLOON PORT		HIKING/SKI ONLY



TRAILS PASS THROUGH AREAS
 OPEN TO HUNTING

